

- Time for dressing (if bride chooses to dress at the Church). Please note that no wedding gowns or bridesmaid dresses can be left at church overnight.
- Any special seating or guest issues

If you are not contracting with a florist to pin on corsages and boutonnieres, you will need a friend or family member to assist with this task.

PHOTOGRAPHERS AND PICTURE TAKING

A photographer may take pictures or make a video during your wedding. Flash pictures are not to be taken during the ceremony. In addition, the photographer may never enter the sanctuary area (the elevated platform behind the railing) during the celebration.

Please do not ask the presiding priest or deacon to be connected by wires for better microphone reception or for any other reason. Photographers and videographers are asked to make use of the sound emitted from the sound system.

A photographer may take pictures or make a video before, during, and after your wedding. However, because of other events that are scheduled in the church, pictures must be completed within the time period that the church area is reserved for you.

WEDDING EXPENSES

For Parishioners

The fee for celebrating a wedding at Saint Joseph Church is \$180.00. The fee covers the cost of the FOCCUS inventory, the marriage book and one Wedding Coordinator. If an additional Wedding Coordinator is needed there will be an added fee of \$75.00.

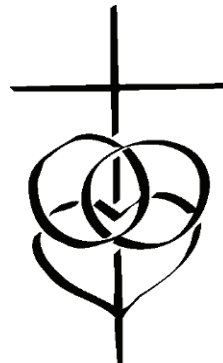
For Non-Parishioner

Request from non-parishioners will be considered on an individual basis. Please note that you will be asked to bring your own celebrant asked to make an offering to the Church and must follow all guidelines of Saint Joseph Church.

For preparation only the fee is \$80.00 which includes the cost of FOCCUS inventory and the marriage book.

Other Expenses

- The required workshops and classes
- An altar server for Mass-\$25.00
- A cantor-Mass-\$100.00 or ceremony-\$80.00
- An organist-\$150.00 or pianist-\$100.00
- An offering or stipend for the Priest or Deacon presiding at your wedding (suggested \$100.00-\$200.00)
- An offering to the Church



SAINT JOSEPH CHURCH (970) 482-4148 MARRIAGE GUIDELINES 2011



These guidelines are for Saint Joseph Parishioners. Requests from non-parishioners will be considered on an individual basis. Please note that non-parishioners will be asked to bring their own celebrant, asked to make an offering to the Church and must follow all guidelines of Saint Joseph Church.

Marriages must be arranged at least eight to twelve months prior to the wedding date. If there have been previous marriages, by either a Catholic or a non-Catholic, an annulment will be necessary.

Items you will need to acquire

- Baptism Certificate within six months of your marriage.
- Marriage License within one month before your scheduled marriage. Please note that **the wedding cannot take place without the marriage license.**

Times for Marriages at Saint Joseph Church

- Saturdays: 10:00 a.m. or 1:00 p.m.
- Other days of the week can be scheduled on an individual basis.
- The Church is available to couples for a total of three hours.
- Because of other church events before and after your wedding, please plan on observing the following schedule:

WEDDING TIME	RESERVED CHURCH TIME
Saturday 10:00 a.m.	8:30-11:30 a.m.
Saturday 1:00 p.m.	12:00-3:00 p.m.

THE WEDDING REHEARSAL

Rehearsals are typically 45 minutes long and are generally scheduled the evening before the wedding depending on Church availability.

- All persons directly involved in the ceremony need to be present at the rehearsal and need to arrive at the Church on time.
- The wedding party must exit the Church in a timely manner to accommodate others Church functions.

Things to bring to the rehearsal:

- The marriage license-Please note that **the wedding cannot take place without the marriage license.**
- And If using-
 - Unity and side candles
 - Guest Book
 - Pew Bows
 - Any other ceremony-related items



SAINT JOSEPH FACILITIES

Flowers and Other Decorations

Saint Joseph Church is beautiful and needs little decoration. However, if you choose to add decorations, please keep the following in mind:

- Church furniture, candles, and other items in the sanctuary must remain in their place during the Wedding Liturgy.
- During special Church seasons such as Advent, Christmas, Lent, Easter and Pentecost, decorations and floral arrangements already in place in the church sanctuary (the elevated platform behind the railing) may not be removed. During these special Church seasons, it is important to plan your colors and flowers accordingly. An explanation of seasonal colors and decorations will be given upon request.
- Floral pieces are not allowed on the main altar (the marble table in the middle of the sanctuary). You may place floral arrangements on the high altar or in front of the main altar except as noted above. Your florist should handle the placement and removal of the arrangements. You may leave the arrangements as a gift to the church if you like.
- Please remember that you are responsible for returning (or arranging for pickup), items that need to be returned to the florist or rental company immediately following the wedding ceremony or pictures.

Items not permitted:

- Aisle runners are not allowed as they pose a slipping hazard on the terrazzo floor.
- Rice, birdseed, or confetti may not be thrown in the church or on the church property.
- Flower petals (real or artificial) must not be dropped in the church aisle.
- All church buildings are smoke-free.
- No alcohol or drugs are permitted on the church premises. If you, your witnesses, groomsmen, bridesmaids or ushers are under the influence of alcohol or drugs on the day of your marriage, **your wedding will be postponed.**

Music in the Catholic Wedding Liturgy

Music of a sacred nature and classical pieces are acceptable. The use of secular music is not permitted. A consultation with the Saint Joseph Music Director is required.

Guest musicians are asked to follow the parish guidelines:

- Use of the church organ is permitted if using a professional organist. A list of organists will be supplied upon request.
- Music selections must be approved by the Music Director.
- A qualified cantor (one who cantors at Saint Joseph or at his/her own Catholic parish) must lead the assembly in song.
- If you request guest soloists or other musicians, they must also meet with our Music Director and comply with normal parish liturgical procedures.

Church Bells

The church bells can be rung to announce your marriage as you leave the church.

Readers of the Word of God

Up to three readers are needed for your wedding liturgy. The readers ideally will be practicing Catholics and should be good public speakers. A practicing Christian of another tradition is also acceptable. Any other person of faith may be considered one case by case basis. A reader from the parish can be provided if none of your wedding guests meet these standards.

Extraordinary Ministers of Holy Communion

If Holy Communion is distributed under both species, you will need at least two people who are commissioned to help with distributing the Precious Blood. We will need the contact information of these individuals to verify their mandation. Parish members who are Extraordinary Ministers of Holy Communion at Saint Joseph are available for this ministry.

Offertory Procession

During Mass, you may choose two people to carry the offertory. The offertory procession may be omitted.

THE WEDDING COORDINATOR

You will be assigned one Wedding Coordinator from Saint Joseph Church who will assist with the rehearsal and all of the details of the wedding day. If there are more than four couples, (including flower girls and ring bearers) in the wedding party or more than 150 guests, then a second wedding coordinator will be needed and an additional fee of \$75.00 will be required.

The Wedding Coordinator will need to know:

- Delivery time of flowers
- Times for pictures